

## IKECA Document Proposal Form

NOTE: All Proposals must be received by 5:00 pm EST/EDT on the published Proposal Closing Date.

FOR OFFICE USE ONLY: Log #:

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Date \_\_\_\_\_ Name \_\_\_\_\_ Tel. No. \_\_\_\_\_

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1. (a) Document Title \_\_\_\_\_

(b) Section/Paragraph \_\_\_\_\_

2. Proposal Recommends (check one):  new text  revised text  deleted text

3. Proposal (proposed new or revised wording, or identification of wording to be deleted): [Note: Proposed text should be in legislative format; i.e., use underscore to denote wording to be inserted (inserted wording) and strike-through to denote wording to be deleted (~~deleted wording.~~] Attach if necessary.

4. Statement of Problem and Substantiation for Proposal: (Note: State the problem that would be resolved by your recommendation; give the specific reason for your Proposal, including copies of tests, research papers, fire experience, etc. If more than 200 words, it may be abstracted for publication. Attach if necessary.

### 5. Copyright Assignment

(a) I am the author of the text or other material (such as illustrations, graphs) proposed in the Proposal.

(b) Some or all of the text or other material proposed in this Proposal was not authored by me. Its source is as follows: (please identify which material and provide complete information on its source)

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Signature (Required) \_\_\_\_\_

PLEASE USE SEPARATE FORM FOR EACH PROPOSAL

Mail to: IKECA Secretariat, 2331 Rock Spring Road, Forest Hill, MD 21050 or email proposals to [info@ikeca.org](mailto:info@ikeca.org).