



IKECA Standards Development Committee Consensus Body Meeting

Tuesday, July 26, 2016

Teleconference

Chair Bernard Besal called the meeting to order at 2:02 PM ET, with the following in attendance:

Consensus Body Members:

Bernard Besal, Chair
Nelson Dilg, Vice Chair
Marty Burns
Randy Conforti
James Davidson
Richard T. Jones
Richard Martin
Jeffrey Morris
J.C. Muehlenberg

David Nowack
Don Pfleiderer
James Roberts
James Shea

Management Team

Mike Canino, ANSI Liaison
Sarah Hagy, IKECA Executive
Director

Not attending:

Mark Ashley
Joel Berkowitz
John Egnor
Jesse Getz
Neal Iorij, Jr.
James Valentine
Michael Watz

WELCOME

Mr. Besal welcomed the committee and guests.

ANTITRUST GUIDELINE REMINDER

Mr. Besal reminded the group that this meeting would operate under antitrust guidelines and in accordance with the committee's published meeting procedures.

REVIEW AND APPROVAL OF MEETING MINUTES

MOTION: After proper motion and second, the Consensus Body unanimously agreed to approve the minutes dated June 24, 2016 as submitted.

CONSENSUS BODY MEMBERS

Mr. Martin was welcomed as the newest member of the Consensus Body.

M10 STANDARD DEVELOPMENT

Mr. Besal requested confirmation from the Consensus Body in regards to the format of the content related to maintenance. He reminded the group that the goal was to minimize cross-referencing for users of the standard. The group was asked to categorize various components within their work group submissions to move toward a format of pre-operations, operations, post-operations (closing procedures) and periodic procedures. The group reviewed a draft of the table of contents using this model. The Consensus Body agreed the format was ideal for the user.

Mr. Besal suggested renaming Chapter 5 to be a broader name and then to order the subheadings of equipment in terms of importance. Mr. Besal suggested the chapter title "Procedures for Operations, Use and Care." The group agreed to discuss further during the next meeting once more content is completed and the layout is implemented.

The group discussed the categories which need to be addressed in this standard, as well as their level of priority based on frequency of use. The following order was agreed upon:

1. Cooking Area
2. Appliances
3. Hoods
 - a. Hoods with Removable Grease Devices (including filter hoods and cartridge hoods)
 - b. Water-wash Hoods
 - c. UV Hoods
 - d. Ventless Hoods

The Fire Extinguishing Equipment section was discussed in terms of placement. It was agreed to create a dedicated section for fire extinguishing equipment and reference back to complimentary standards with a goal to provide concise guidance to the end-user. It was further agreed to have this section follow the Hoods category within Chapter 5.

The group then reviewed the wording regarding frequency which would serve as the sub-categories for each type of equipment. It was noted that not all phases would apply to each category. The following formats were suggested:

1. Pre-Operations
2. Use
3. Shift Change/Departure (terminology will need to consider kitchens that are open 24 hours)
4. Periodic Operations

OR

1. Daily Operations (include pre-operations, use and departure)
2. Periodic Operations

Mr. Besal suggested detailing content by the four subcategories and then the group can decide which way to categorize frequency during a future meeting.

The Consensus Body agreed to work with the format as outlined above and review the content at the next meeting within the following timeframe and action items:

- **ACTION:** Mr. Canino to reformat the draft of the M10 Standard and distribute to the committee by **August 1, 2016.**
- **ACTION:** Work groups will submit content to Mr. Canino organized in the new format by **September 9, 2016.**
- **ACTION:** Mr. Canino will revise the draft to include the work group submissions for review by the Consensus Body by **September 30, 2016.**

***Motion:** After proper motion and second, the Consensus Body unanimously agreed to accept the new format, work plan and timeline as outlined above.*

UPCOMING MEETINGS

The committee agreed to next meet in Atlantic City, NJ on October 26, 2016 from 12:00 PM – 5:00 PM.

With no further business being presented the committee agreed to adjourn.

Motion: *After proper motion and second, the Consensus Body unanimously agreed to adjourn the meeting at 3:07 PM ET.*

Submitted by,
Michael Canino, ANSI Liaison