



IKECA Standards Development Committee Consensus Body Meeting

Wednesday, May 10, 2017

Charleston, SC

MINUTES

Vice Chair Nelson Dilg called the meeting to order at 7:50 AM ET, with the following in attendance:

Consensus Body Members:

Nelson Dilg, Vice Chair
Joel Berkowitz
Marty Burns
Randy Conforti
Jesse Getz
Neal Iorri, Jr.
Jeff Morris
David Nowack
Don Pfeleiderer
James Roberts
Mike Rosenau

James Shea
Mike Watz (by phone)

Management Team:

David Freno, ANSI Liaison
Sarah Hagy, Executive Director

Not attending:

Mark Ashley
Bernard Besal
John Egnor
Richard Jones

Richard Martin
J.C. Muehlenberg, II
James Valentine

Guest:

Chris Bisbee, *ZEP, Inc.*
Joe Dalheimer, *DuraVent*
Grady Eutenerier, *Total Clean*
Dennis Poulin, *R&G Vent Cleaning*

WELCOME

Mr. Dilg welcomed the committee and guests.

ANTITRUST GUIDELINE REMINDER

Mr. Dilg reminded the group that this meeting would operate under antitrust guidelines and in accordance with the committee's published meeting procedures.

REVIEW AND APPROVAL OF MEETING MINUTES

Mr. Dilg asked the group for review of the minutes dated January 11, 2017. There were no changes presented from the group.

MOTION: *After proper motion and second, the Consensus Body unanimously agreed to approve the minutes dated January 11, 2017 as presented.*

M10 STANDARD DEVELOPMENT

The group reviewed the definitions for the M10. Mr. Dilg presented the work from the Task Force and the Consensus Body read through each definition and made changes as appropriate. There was a question about adding a discretionary warning about solvents to the body of the M10 as it does not exist. WHAT WAS THE END RESULT?

MOTION: *After proper motion and second, the Consensus Body unanimously agreed to approve the definitions as amended.*

The group then reviewed the draft M-10 and made updates as needed to the body of the text in real time. Once the review was complete, the group agreed that it was in good shape; it was requested that the Management Team review the document for consistency and grammar to ensure accuracy.

ACTION: Management Team to review standard for consistency, grammar and spelling.

MOTION: *After proper motion and second, the Consensus Body approved the M-10 Draft as amended.*

Upon completion of the final proof, the Management Team will send the draft standard to Ms. Leona Nisbet who will review and ensure it conforms to the IKECA manual of style and that the language is clear, unambiguous and enforceable.

ACTION: Management Team to facilitate draft review by Ms. Nisbet.

CONSENSUS BODY MEMBERS

Mr. Freno noted that there were two new candidates to join the ANSI Consensus Body and reviewed their interest category.

MOTION: *After proper motion and second, Scott Justis was approved as a member of the ANSI Consensus Body representing the Designer (6) Interest Category.*

MOTION: *After proper motion and second, Joe Dahlheimer was approved as a member of the ANSI Consensus Body representing the Designer (6) Interest Category.*

UPCOMING MEETINGS

The next meeting of the Consensus Body will likely be held in conjunction with IKECA's Fall Technical Seminar, November 15.

Motion: *After proper motion and seconded the Consensus Body unanimously agreed to adjourn the meeting at 9:50 am.*

Submitted by,
David Freno, ANSI Liaison