



IKECA Standards Development Committee Consensus Body Meeting

Wednesday, October 26, 2016

Atlantic City, NJ

MINUTES

Chair Bernard Besal called the meeting to order at 12:25 PM, a quorum was established with the following in attendance:

Consensus Body Members

Bernard Besal, Chair
Nelson Dilg, Vice Chair
Mark Ashley (by phone)
Joel Berkowitz (by phone)
Marty Burns
Randy Conforti
James Davidson
Jesse Getz
Neal Iorri Jr.
Jeffrey Morris (by phone)
JC Muehlenberg (by phone)
David A. Nowack
Don Pfleiderer
Jim Roberts

James Shea

Jim Valentine (by phone)
Michael Watz
Michael Canino, ANSI Liaison

Not Attending

John Egnor
Richard T. Jones

Guests

Chris Bisbee, ZEP, Inc.
Ryan Butterfield, Advantage Hood Cleaning
Sarah Hagy, IKECA Executive Director
Geraldine Holden, The Steam Guy
Lee Holden, The Steam Guy
Jason Hughes, Advantage Hood Cleaning
Francisco Lugo, Advantage Hood Cleaning
Fred Sorrento, Advantage Hood Cleaning
Dennis Poulin, R&G Vent Cleaning

ANTITRUST GUIDELINE REMINDER

Mr. Besal reminded the group that this meeting would operate under antitrust guidelines and in accordance with the committee's published meeting procedures. He asked guests attending the meeting introduce themselves.

REVIEW AND APPROVAL OF MEETING MINUTES

Motion: After proper motion and second, the Consensus Body unanimously approved the minutes dated July 26, 2016 as presented.

M10 STANDARD DRAFT

Mr. Besal reviewed revisions made to Chapter Five (5) of the M10 Standard based on submissions by each individual work group. He asked for feedback from the committee regarding the layout presented for the M10 Standard. He further explained the approach regarding the flow of the material and the placement of headers and subcategories. The group agreed to the layout as presented and provided no additional feedback.

Mr. Besal recommended the committee determine if the current draft could be approved as submitted before reviewing the content in further detail.

A motion was made to approve the draft of the M10 Standard as presented. The motion was seconded, and discussion ensued.

The group further discussed several areas of the chapter which need additional content or revisions. The group reviewed each line of Chapter 5 to make edits and additions where needed. After completing review of the chapter the group agreed to all changes.

Mr. Besal asked the feedback from the group on additional topics to consider for inclusion in the M10 Standard. He recommended including a section on fire extinguishing equipment and the committee agreed. The group further discussed other potential categories to include in the draft and voted on inclusion of the following:

- A poll was taken to determine inclusion of recirculating appliances in the M10 Standard. All committee members were against inclusion of recirculating appliances, none were in favor of including.
- A poll was taken to determine inclusion rooftop containment systems in the M10 Standard. All committee members were against inclusion of rooftop containment systems, none were in favor of including.
- A poll was taken to determine inclusion multi-pass filter systems in the M10 Standard. All committee members voted in favor of including multi-pass filter systems, none were opposed.

The group agreed to divide into work groups to further develop content for multi-pass filter systems and fire extinguishing equipment. He suggested each group format their submissions to match the current draft of the standard and submit back for further review by the committee.

Action: Mr. Besal and Mr. Berkowitz volunteered to draft content for multiple-pass filter systems and submit back to the full committee for further review.

Action: Mr. Shea volunteered to draft content for fire extinguishing equipment and submit back to the full committee for further review.

The committee agreed to meet next during the week of November 28, 2016 with the following timeline for the next steps in developing the M10 Standard:

Action: Mr. Canino will share the updated draft with work groups via email by Friday, November 4 to provide the updated format for submissions. Committee members agreed to further review and submit any additional recommendations for edits prior to the next committee meeting.
done

Action: The work groups volunteered to submit their content to Mr. Canino via email by Friday, November 11.

The motion was amended to approve the draft of the M10 Standard with the agreed upon edits and additions determined by the Consensus Body during the meeting. The motion was seconded and unanimously approved.

Next Meeting

Action: Mr. Canino will distribute a poll via email to determine the next available date and time for the committee to meet during the week of November 28, 2016. *done*

With no other business being presented, the committee agreed to adjourn.

Motion: After proper motion and second, the Consensus Body unanimously agreed to adjourn the meeting at 3:07 PM ET.

Submitted by,

Michael Canino,
ANSI Liaison